

USGE NATIONAL OFFICE

The USGE National Office is located in the heart of Ottawa, close to both our employers' headquarters and the lawmakers whose actions can impinge on the workplace and community rights of our members.

All USGE staff are based at our National Office in Ottawa and share a common mailing address, main telephone number and fax number:

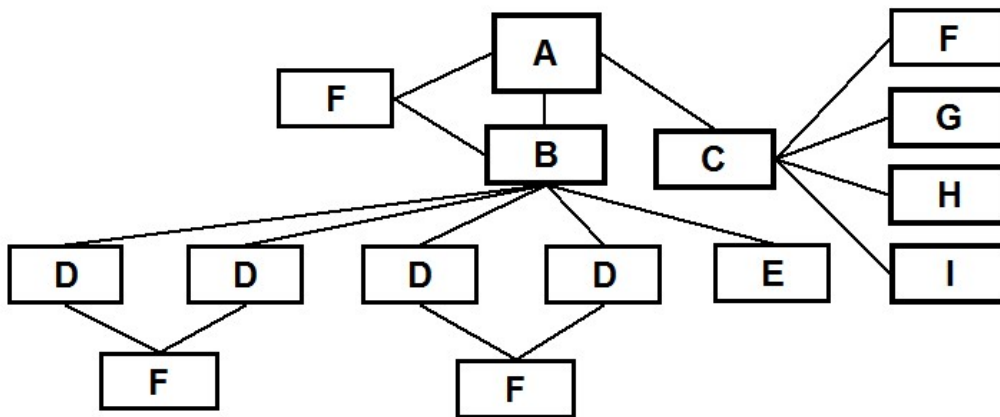
Union of Solicitor General Employees
Suite 603, 233 Gilmour Street
Ottawa, Ontario K2P 0P2

Tel: (613) 232-4821

Fax: (613) 232-3311

An organizational chart of the USGE National Office, showing both staff positions and reporting relationships, is reproduced below.

USGE NATIONAL OFFICE / BUREAU NATIONAL DU SESG



A National President
Président national

B Senior Labour Relations Officer
Agente principale de relations
de travail

C Operations Manager
Gestionnaire des opérations

D Labour Relations Officer
Agent-e des relations de travail

E Coordinator, Organizing/Training*
Coordonnatrice d'organisation
et de formation*

F Administrative Assistant
Adjointe administrative

G Clerk, Mail Distribution
Commis, Distribution du courrier

H Information Management Clerk
Commis à la gestion de l'information

I Receptionist/Membership/Appeals
Réceptionniste/Membres/Appels

* Term position / Poste déterminé

NOTE: All Administrative Assistants report to the Operations Manager.
À NOTER : Toutes les adjointes administratives se rapportent au Gestionnaire d'opérations.

Individual staff responsibilities and contact information, such as telephone extension number and e-mail address, are listed on the USGE Web site at:

<http://205.150.57.151/en/nos.html>

(March 2006)